

# GARGRAVE PARISH COUNCIL

Minutes of Parish Council Meeting  
held Monday 11 July 2016

Councillors: Janet Turner, Janet Sugden, David Syms, Derrick Evans, Brian Atkinson, Cllr Alan Sutcliffe and Clerk – Kathryn Ashby

**1. To receive apologies for absence:** Cllrs Peter Ward, Pearl Holmes, Alan Robinson and Cnty Cllr Shelagh Marshall.

**2. To acknowledge those present.** Cllr Janet Turner advised the meeting that in her role as Vice Chairman, she would chair the meeting this evening in the absence of Cllr Peter Ward.

**3. To receive any declarations of interest:** Nothing declared.

**4. To confirm the minutes of the last meeting:**

The minutes of the last meeting held Monday 13 June 2016 were accepted as a true record. Proposed by DE and seconded by DS. All in favour and accepted unanimously.

#### **4.1 Matters Arising:**

Under 6.2 Speeding Updates, this is on the Agenda 6.2. Regarding the 30mph self-adhesive signs for wheelie bins, JT told the meeting that we now had a box of 300 in the office. If we distribute to Skipton Road, Marton Road, High Street, Church Street these are probably the main areas for most impact. It was decided to put a note with each sign explaining that the sign needs to be affixed to the green bins only.

Under 6.5a) JT told the meeting that this was an agenda item for tonight under 6.4.

6.4 JT told the meeting that on flooding issues the drainage in the Playground has not been cleared. It was mentioned that the drainage system would be cleared from the Playground through to the end of the Cricket Field up to the A65. DS passed round a plan/drawing of where the drain actually runs and this does not run through the Playground at all. Now we have a plan, the drain should be easy to trace and the work can commence to clear the blockage.

6.5c) JT told the meeting that she and DS took the banners up to the School and gave these to the Headmistress who will give these out to the children who produced them. The A4 drawings which were laminated are still being displayed in the Church. JT told the Headmistress that these will be brought up to the School on the 23<sup>rd</sup> July 2016 to hand out.

6.7 Street Lighting – we have had a bill in from the Contractor for repairs to several lights but JT told the meeting that we were still not sure what stage he is with the list of upgrades he has been instructed to carry out. Clerk to chase this again.

6.9 Regarding the Closed Footpath, DE told the meeting that several councillors had met with two representatives from Waterstone Housing recently to discuss and explain the situation of what we think is the legality of it. Concerns were expressed with regard to the

new development and safety of the children. Following the meeting on site, the group came down to the office and the Rights of Way book was given on loan to Mr Khan. It is a matter of determining the classification of the footpath and Mr Khan advised they would get back to us as soon as possible. The Clerk to chase the matter if nothing heard within the next week.

Under Public Participation 6.4 Item 2, JT read out the reply from Stapleton's following our letter raising concerns about the contractors speed through the Village.

Item 5 – The Clerk has still not heard back regarding time scale for the work on the banking erosion along Chew Lane.

6.7 – JT told the meeting that re the Travellers update that PW gave last month, two more caravans had appeared last weekend. DE confirmed that no problems had arisen and it was a family trip with an overnight stay. The head of the family told DE he was disgusted with the behaviour of the others that had stopped on Low Green earlier.

## **5. Matters requested by councillors:**

**5.1. County Cllr Shelagh Marshall** – Cnty Cllr Shelagh Marshall sent her apologies for this evening.

**5.2 District Cllr Simon Myers**- no apologies have been received.

**Cllr Alan Sutcliffe** told the meeting that in view of the correspondence received from the Parish Council regarding the submission of the Neighbourhood Plan, harsh words will be spoken on Wednesday evening at the planning meeting.

A parishioner asked Mr Sutcliffe if he could ask the question as to what has happened to the further review that was mentioned to the GNPWG regarding a further consultation to be held in the summer. AS will ask the question on Wednesday evening and get back to us with a response.

Cllr Alan Sutcliffe told the meeting that Cnty Cllr Shelagh Marshall will not be standing again. JT told Cllr Sutcliffe she has received a petition from a parishioner regarding the closing of Neville House which he asked to be passed onto Cllr Shelagh Marshall this evening. AS confirmed that he would make sure to pass this over to her.

## **6. To receive information on the following ongoing issues and decide further action where necessary:**

### **6.1. Police Report:**

#### **Incidents dealt with June 2016**

- HGV tarmac lorry regularly parking on North Street, restricting the entire footpath. Driver was identified and dealt with appropriately.

- Attempt 'ringing the changes' scam at Gargrave Chip shop. Offenders entered the shop and requested to change multiple bank notes. Business owners have been advised to be vigilant if faced with these circumstances and to report to Police. Vehicle involved was later stopped on the A1 and

during a search officers found counterfeit money on board. Occupants are now being investigated for fraud.

- Theft of Whiskey from Gargrave Coop – Offenders caught on CCTV and enquiries ongoing.

- There have also been some concerns over speeding vehicles on Church Street. We have referred residents to the 95Alive protocol where members of the public can send off a speed concern report to NY Highways department for their attention. This document can be found on the North Yorkshire Police website, and we recommend that all speed concerns are directed here so that they are appropriately addressed.

### **Community Messenger**

- NYP have now launched a new Community Messaging System and we are encouraging residents to sign up so we can keep them up to date with occurrences, and also request their assistance with crime enquiries. Please see poster attached on how the public can self-register for this service. If you are previously a member of the ringmaster system, details will have been transferred automatically.

### **Events**

- PCSO Montgomery is hoping to attend the Gargrave Duck Race on 10<sup>th</sup> July and also the Show on 20<sup>th</sup> August.

## **6.2 Speed Signs update:**

A local resident forwarded through to the Parish Council an email he had received in response to his concerns on speeding along Marton Road and the information he had received back from the Police suggesting a Community Speed Watch scheme. This scheme is being launched across North Yorkshire and is designed to support local communities to improve road safety.

He told the meeting that he has reported every single vehicle speeding and the Police have done nothing. A further discussion took place on different ways to record and report speeding issues.

JT told the meeting that PW had recently met with a representative from NYCC for advice on locations for speed signs.

The suggested locations for these are:-

Location 1 - to the right of Col 22 by Access to top stepping stones, sign to face inbound, sign in location of stoned up triangle. Parish Council to remove trees.

Location 2 – In outer grass verge opposite column and drive access, sign to face inbound.

Location 3 – In grass verge outside No 15 Marton Road, behind Tree, sign to face inbound.

Regarding Church Street, no suitable position was found for a sign as it needs a straight section of road and a verge to fit a large sign.

JT told the meeting that these signs are solar powered and NYCC will move them around for us. PW has asked that we must think about this and then the matter can be placed on next month's Agenda, and also the information that Mr Coetzer has sent.

It was mentioned that the visibility is poor around the Station Car Park. Clerk to contact our grass cutting contractor and request him to trim the verge both sides down from the Station Car Park to the lower entrance to the Station.

JT asked the Clerk to arrange for the Police to attend next month's meeting to discuss speeding concerns and signs. We would welcome their input.

### **6.3 Neighbourhood Plan Submission 4 July 2016:**

JT read out to the meeting the covering letter (set out below) which was sent when submitting the Neighbourhood Plan to CDC on the 4 July 2016.

Edward Bartle will prepare a report for next month's meeting. All the documentation will now be uploaded onto the website.

## GARGRAVE PARISH COUNCIL

Tel: 01756 668209  
Email: [gargravepc@yahoo.com](mailto:gargravepc@yahoo.com)

Clerk: Ms Kath Ashby  
Gargrave Parish Council  
Village Hall  
West Street  
Gargrave  
BD23 3RD

FAO Henry Cumbers  
Craven District Council

4 July 2016

Dear Mr Cumbers

### **Gargrave Neighbourhood Development Plan**

In accordance with Regulation 15 of the Neighbourhood Planning (General) Regulations 2012, please find attached the following submission document:

- Gargrave Submission Neighbourhood Development Plan
- Gargrave Consultation Statement (and accompanying Consultation Response Tables 1,2,3,4.1 and 4.2)
- Gargrave Basic Conditions Statement
- Gargrave Local Green Spaces Assessment.

This Submission Neighbourhood Development Plan is being submitted by a qualifying body, namely Gargrave Parish Council. The plan proposal relates to planning matters (the use and development of land) and has been prepared in accordance with the statutory requirements and processes set out in the Town and Country Planning Act 1990 (as amended by the Localism Act 2011) and the Neighbourhood Planning Regulations 2012.

The Neighbourhood Development Plan proposal does not deal with county matters (mineral extraction and waste development), nationally significant infrastructure or any other matters set out in Section 61K of the Town and Country Planning Act 1990.

The Neighbourhood Plan proposal relates to the Gargrave designated neighbourhood area and to no other area. There are no other Neighbourhood Plans relating to that neighbourhood area.

If you require any further information please contact the Parish Clerk at the address provided above.

Yours Sincerely



Peter Ward - Chairman  
Gargrave Parish Council

Clerk to the Parish Council – Ms Kath Ashby  
Gargrave Parish Council, Village Hall, West Street, Gargrave, North Yorkshire, BD23 3RD  
Tel: 01756 668209 (part time hours) Email: [gargravepc@yahoo.com](mailto:gargravepc@yahoo.com) Website: [www.gargravepc.org.uk](http://www.gargravepc.org.uk)

**6.4 Update – River Wall & Goit Clearance:** DE confirmed to the meeting that the River Wall had now been repaired and the Goit had been cleared. The spoil is now on the top of the bank for two weeks and then it will be removed from where it is.

A discussion took place as to where the most suitable place would be to lay the spoil. It would be a huge task to move it, as first discussed, down to the Woodland Walk. When work was carried out on the river wall, damage was caused to the grass on the opposite side of the river, when transporting the bales of hay to do the wall repair and the banking was chopped up a bit. It was therefore decided to ask our contractor to lay the spoil by the top stepping stones and some on the middle green outside Mr Smailes's property to repair the damage to the grass but to spray the area first before laying the spoils. This can then be rolled.

DS told the meeting that there were two trees still in the Goit and could we ask our contractor to remove these as they do need to come out.

A parishioner pointed out to the meeting that this was the first year the moorhens had been nesting in the Goit and the clearing of it may have disturbed it. JT read out a letter received, only today from a resident who lives close by to the Goit advising the Parish Council that it was lovely to see the Moorhen back again in the Goit.

Clerk to contact the Environment Agency again and request the tree in the river down by Pinfold be removed from the water and laid on the banking by the Woodland Walk.

#### **6.5 Public Participation:**

One parishioner asked about the 30mph on Chew Lane query he raised some time ago. The Clerk confirmed no response had yet been received and suggested the parishioner contact Area5 himself as it might speed things up and create a response.

Another parishioner asked for advice relating to a Milk Tanker which travels past his house every morning between 2am and 3.30am which wakes them. JT suggested he contact Arla and raise this direct with them.

**6.6 Litter Bin update and quotes:** JT read out to the meeting the information received from CDC regarding purchasing some larger black rubbish bins and a discussion took place as to where these could be best located. The Parish Council will buy these bins and CDC will empty them. The one in the lay-by has already been agreed by CDC and this can be confirmed along with an order for the others. DE agreed to look at the best place to put one along Chew Lane and report back to the Clerk.

### **7. To consider the planning applications and decisions:**

See attached list.

## 8. Financial Matters:

8.1 To approve the accounts for payment.

### INCOME

Insurance Claim	575.33
Honesty Boxes	289.55
Way Leave	20.00

### EXPENDITURE

K Ashby wage	439.34
J Provan	588.00
Village Hall	152.00
PAYE	290.20
SG Ives Toilet repairs	36.00
S Claxton St Lights	695.00
C Cowgill benches	180.00
Grass Cutting	1479.96
River Wall repair	3240.00
SD Ltd 30mph signs	432.00
D Slaven NPG	300.00
Tony Blackwell – benches	341.00

Community a/c £44,802.88    SBS £22,730.22

To consider: - Licence to occupy.

DS proposed the accounts and DE seconded, all in favour and accepted.

**9. To consider the following new correspondence** received and decide action where necessary.

See attached list.

1. Pass this information onto the Heritage Group in the hope that they can help with the repair to the Ford.

2. JT to chase Mr Blackwell on the repair to this bench.

12. Response to be sent to parishioner on Street Light on Marton Close.

18. Information on Grant Scheme passed to Village Hall Chairman.

10. Notify the Clerk of matters for inclusion on the agenda of the next meeting.

11. To confirm the date of the next meeting as **Monday 8 August 2016**