

GARGRAVE PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 11 May 2015

Councillors Mrs Janet Turner, Mr David Syms, Mrs Janet Sugden, Mr Derrick Evans, Mr Peter Ward, Mr Brian Atkinson, Mr Alan Robinson, Ms Carole Conroy and Clerk – Kath Ashby.

1. To receive apologies for absence: Cllr Simon Myers, Cllr Pearl Holmes.

2. To acknowledge those present.

3. To receive any declaration of interest: None received.

4. To confirm the minutes of the last meeting: Cllr David Syms proposed the Minutes and Cllr Carole Conroy seconded, all in favour and accepted unanimously.

4.1 Matters arising from the last minutes:

Item 4.1 We have heard nothing back yet from Robert Marshall, it was decided to send one more letter and form.

Cllr Janet Sugden advised the meeting that we have still not had a response from the Ranger regarding the pathway along Damside. Clerk to chase this matter again.

Cllr Janet Turner told the meeting that the Litter Picking went well with seventeen people turning up and a good job had been done on the day. Thanks to all, CDC collected rubbish as agreed.

Cllr Janet Sugden advised the meeting that the grass verges had been cut at the entry to Systagenix.

Item 6.1 No response has yet been received from the Dog Warden, following the request for some posters, and the suggestion of School visits to educate children on the dangers of dog fouling. Clerk to chase this matter again.

Item 5.1, 3rd paragraph, the email raising the concerns raised on litter left in laybys at each side of the A65, and the request to Area 5 for new bins, has not yet been answered. Clerk to chase the matter again.

Cllr Peter Ward advised the meeting that nothing further had been heard re the footpath on the A65 but Cllr Derrick Evans told the meeting that he would now be moving forward with this matter now the elections were over. The meeting agreed that Shelagh Marshall should also be contacted regarding this matter. Clerk to email accordingly.

Cllr David Syms asked if anything further had been heard on the petition placed in the Co-op re the footpath on the Damside. Cllr Janet Turner told the meeting that there were some 20/30 names and the sheet split yes/no.

Item 6.3 Third paragraph - Stephen Brown agreed that from April 2012 it was the official date of the CDC local plan and that anything which had planning permission passed or had building had been started or built, those count and for us, there are 51 properties. Therefore we are almost there.

Item 6.5 Cllr Janet Turner apologised she has still not composed the letter due to the Audit preparation but this to be carried forward and once prepared the Clerk to send out to residents in the area.

5.1 County Councillor - Shelagh Marshall - Cllr Janet Turner told the meeting that she understood Cllr Marshall was attending the Malham AGM and maybe not able to make our meeting this evening. No apologies received.

5.2 District Councillor - Simon Myers - sent his apologies.

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 Public Participation:

Cllr Derrick Evans asked if he could just point out that both he and Cllr Alan Robinson were disappointed that the Church did not put up a flag on VE Day.

Cllr David Syms told the meeting that the Parish Council did borrow the flag for the War Memorial Service and this maybe the reason.

A parishioner raised the matter of the planning application No 30/2015/15663 for the proposed 29 dwellings on Hellifield Road. He said that he was not allowed to put points forward but obviously he has an interest in this application living so close-by. He told the meeting that 29 houses equates to 58 humans, and children. Cars estimated round about 44 in total. There is no mention in the plans whatsoever on exiting from the site. Nor any mention of pedestrian access or crossing over the A65. Not even a mention about moving the 30mps limit back. He told the meeting what he was getting at was the density of the property there, the population and the dangers of travelling up and down the A65. The Rivers and Canal Trust might allow a gate onto the towpath but we are not sure if negotiations have taken place. There is a path showing on the plans on the North of the site towards the towpath. Cllr Janet Turner told the meeting that this path is classed as Amenity Space on the site because it is so tight.

The meeting agreed that there was a great danger for children accessing that site.

Cllr Peter Ward asked if there was any lighting on the roadside. The parishioner advised there was no lighting at all.

Cllr Peter Ward confirmed to the meeting that these concerns will be raised. All points will be fed back to the Planning Department when we respond to the Planning Application the Parish Council have received.

Cllr Janet Turner asked if she could just mention that Chris Lloyd, on behalf of the Neighbourhood Planning Group has organised a meeting with Highways down at the Snaygill offices, together with a lady from NYCC in Northallerton. Every plot of land for housing with the Neighbourhood Plan will be discussed and that plot of land is one of them.

Cllr Peter Ward confirmed to the meeting that all these points will be raised on the day.

6.2 Police Report:

The Clerk confirmed that the monthly Crime Report had been emailed through to the office today.

6.3 NPWG Chairman's Report & Plans for Village Consultation 30 May 2015:

Cllr Janet Turner advised the meeting that Edward Bartle's report had already been circulated to all the Parish Councillors prior to the meeting tonight. It is as follows:-

The Neighbourhood Plan continues to make excellent progress and the committee have been extremely busy over the last four weeks attending no fewer than three meetings. This is a critical time for the evolving Neighbourhood Plan because very soon, the efforts of the group over the last 22 months, will deliver the Draft Neighbourhood Plan which will be published and put to the village at an engagement event in the Village Hall on Saturday 30th May. At this event, all villagers will be able to scrutinise the proposed plan and tell us exactly what they think of it. For those villagers unable to attend the event, Information will be available from the Parish Council Office or on the Parish Council website and feedback will be encouraged either via the website or by letter to the Parish Council.

Following the engagement event, the Neighbourhood Plan will be refined (to take into account villagers' comments) and then a further engagement event will be held to allow discussion and feedback prior to the final version being produced and submitted to Craven District Council for their consultation period of 6 weeks. Following CDC consultation, the plan will be submitted for external examination and providing this exercise is satisfactory, the village will be asked to vote on the plan. (The referendum) If more than 50% of voters are in favour, the plan will be adopted and have significant legal sway on the future development of Gargrave.

We aim to produce a Neighbourhood Plan which sincerely reflects the views of the village and will serve Gargrave well over the next 15 years.

At our regular meeting on Wednesday 15th April, we decided to; 1. Publish the names of all committee members on the Parish Council website in the interests of openness and transparency. This has since been actioned.

2. Kirkwells, our consultants, discussed the outcome of their site assessment and scoring process. Lively and lengthy discussion ensued resulting in the group deciding on which sites were suitable for future development and which sites should be excluded. (the decisions made by the group were totally evidence based and auditable)

The conclusions of this process will be put to the village for their opinion and comments on 30th May at the engagement event.

3. In order to increase awareness of the engagement event on 30th May it was decided that information should be available on the PC website as well as on posters placed in strategic sites in the village.

Advertisements to be placed in the Craven Herald and Parish Magazine.

Meeting with Stephen Brown Principal Planner CDC on Thursday April 23rd.

Attended by a small group from the GNPWG (Edward Bartle, Janet Turner, Peter Ward, Chris Lloyd, Louise Kirkup (Kirkwells) and Councillor Simon Myers.

1. CDC had received the results of the Local housing Assessment exercise but unfortunately, they considered that the exercise was inadequate and therefore requested reworking. No new information available.

2. Affordable Housing.

Gargrave is a Designated Rural Area and so will probably have to provide affordable housing on sites with 5 or more houses. Having said that, this is a grey area and may be limited to sites with 10 or more houses depending on how CDC feel at the time!

3. It was agreed that a broad definition of housing types should be identified in the Gargrave Neighbourhood Plan.

4. Numbers to be built.

Stephen Brown confirmed that all housing starts and those not started but with planning permission after 2012 would count towards the numbers to be built (GPC confirmed 51 units to date)

Total number required for Gargrave would be 100, plus some flexibility to cater for non-availability of sites etc.

Numbers are to be reviewed 5 years after Neighbourhood Plan published.

5. GPC requested permission to contact Highways for information regarding site access to determine suitability for final selection and CDC were happy for GPC to deal with Highways directly.

6. CDC confirmed their willingness to assist with the engagement event on 30th May and promised to provide several files maps etc. in digital publishable form.

7. CDC do not have a Conservation Officer and a conservation and design policy is required for inclusion in the Neighbourhood Plan.

Stephen Brown informed the meeting that a consultant was preparing a report for the area with the help of English Heritage and we would be given information from this report when finished.

Altogether a useful and convivial meeting with CDC emphasising our good working relationship.

Regular Meeting GNPWG Wednesday 29th April

- 1 Feedback was given to the whole group on the above meeting with CDC
- 2 Louise Kirkup, our consultant from Kirkwells, informed us that progress on version 2 of the draft Neighbourhood Plan was good and we spent the ensuing two hours going through detail of the plan and either providing Louise with local information e.g. annotation of photographs etc or discussion on technical points. Several people were tasked to provide her with further information over the next week or so.
- 3 The following strategy was adopted:

(a) David Syms is to provide a timeline of expansion of the village and his memories of flooding.

(b) Janet Turner to provide posters around the village to include the Village Hall on polling day. Question sheets to obtain feedback on open spaces considered important and list of recreation sites considered important.

(c) Beatrice Faulkner requested to contact Alison Burgess to request a small piece about wildlife and diversity for the Neighbourhood Plan.

Again a very useful, if lengthy meeting (finishing at 10.30pm) enabling us to make steady progress with the Neighbourhood Plan

That's all for this month and my thanks to Janet Turner for presenting this report in my absence.

6.4 Village Greens- Posts, Stones and parking: Cllr Peter Ward thanked everyone who helped to erect the posts around the green in preparation for the travellers calling on their way to Appleby Fair.

Cllr Peter Ward asked for a date to knock these posts in. Cllr Derrick Evans suggested meeting Tuesday 12 May at 10.30am Cllr Peter Ward agreed to meet at that time.

The Clerk has advised the grass cutting contractor to be aware of stones in between the posts of the new fencing along the Damside when cutting the grass in this area.

There is still a problem of parking on the High Green outside the houses and cottages there. Cllr Janet Turner told the meeting that she had to ring a contractor whose van was parked on the grass outside a resident's home, and the driveway was clear at the time. There has also been a horsebox parked further along outside the cottages. The meeting agreed that if this problem continued the next step would be to place large stones to prevent parking altogether.

6.5 Extra Grass Cutting - Revised Contract:

Cllr Janet Turner told the meeting that due to extra time needed to cut the grass in between the new fencing, and an extra area of grass the Parish Council wish the contractor to include, a new contract is needed. The Clerk to amend the existing contract and send out a revised contract as soon as possible.

Cllr Derrick Evans raised the point that on the triangle of land on the A65 by the top stepping stones, a large sign advertising the new Fish and Chip Shop had been erected.

Cllr Janet Turner confirmed to the meeting that she had requested this to be removed and this sign was no longer displayed on the triangle of land. Sponsorship had been suggested but the proprietors were not interested.

7. To consider the planning applications and decisions:

See attached list.

8. Financial matters:

8.1 To approve the accounts for payment:

INCOME

Precept	22,000.00	21.04.15
N.Powergrid Wayleave	20.00	28.04.15

EXPENDITURE

Village Hall Rent	102.00
Clerk's Wage 29 hours PC	271.00
7 hours NPWG	65.42
J Provan	417.40
J Syms Toilet Holiday cover	60.25
Merritt & Fryers (Oil)	20.99
Library	1050.00
Shorrock Tn	37.79
Yorkshire Water 4 Qtr	443.87
SG Ives & Son	58.58
N Power Xmas Lights	99.41
Scott Janitorial	191.66
Came & Co Insurance	1517.21
JC Cowgill	680.00
Village Hall NPWG Room Hire	75.00

Balances

Barclays Tracker

Community Account £6896.64

Skipton Building Soc £22349.27

To consider:

1. Business Rates Relief therefore nil payment.
2. Library Oct £1050.00 last agreed rent Sec 137.
3. Books with Internal Auditor.
4. Came & Co Insurance - awaiting bill, runs out 31.05.15 Long Term Agreement.

Cllr Janet Sugden asked if all were happy to continue using Came & Co for a further 3 years.
All in favour to pay for a further 3 years.

9. To consider the following new correspondence received and decide action where necessary:

Item 1. Police emailed to confirm they are still dealing with this matter. Diary for July meeting.

Item 3. Cllr Derrick Evans has prepared a map showing the location of the dead tree on Middle Green and also identified another large dead branch within a Sycamore tree. Clerk to send map and covering letter to Chris Binney, Tree Officer at CDC.

Item 12. Clerk to advise YLCA of details of new Chairman and Vice Meeting elected at AGM also that 2 RFO's to remain the same.

10. To notify the Clerk of matters for inclusion on the Agenda of the next meeting.**11. Date of next meeting:**

It was decided that as the Clerk and several Pr Cllrs would be on annual leave on Monday 1 June, the meeting should be moved to Monday 8 June at the usual time of 7.15. All in agreement.

There being no other business the meeting closed at 9.15pm.