

GARGRAVE PARISH COUNCIL

Minutes of Parish Council Meeting

held on Monday 6 July 2015

Councillors: Deputy Chair - Carole Conroy, Mrs Janet Turner, Mr David Syms, Mrs Janet Sugden, Mrs Pearl Holmes, Mr Derrick Evans, Mr Alan Robinson, Kath Ashby – Clerk, Cnty Cllr Shelagh Marshall and several parishioners.

1. To receive apologies for absence: Craven District Cllr Simon Myers, Chairman Cllr Peter Ward, Cllr Brian Atkins.

2. To acknowledge those present.

3. To receive any declaration of interest: Nothing declared.

4. To confirm the minutes of the last meeting:

The minutes of the last meeting from 8 June 2015 were accepted as a true record. Proposed by Pr Cllr. Derrick Evans and seconded by Pr Cllr. Alan Robinson. All in favour and accepted unanimously.

4.1 Matters Arising

Paragraph 5 - regarding the development alongside the A65 on Hellifield Road, has been passed today at the meeting held today at CDC Offices. Cllrs Janet Turner and Janet Sugden attended this meeting. Cllr Janet Turner told the meeting that CDC have totally disregarded concerns raised for bringing children into the village to School. Following a short discussion on this matter, CDC advised that this matter was nothing to do with planning.

Cllr Janet Sugden said she felt that it would be a good idea to try and get a footpath around the edge of the School playing field, which would make a safe footpath for the children.

Cllr Derrick Evans referred the meeting to Paragraph 3 regarding the on-going problem of the ginnel footpath onto the A65 and advised that he has spoken to both given contacts, James Patterson and Frank Cross who advised him they were unaware of any permission to close the ginnel off. Cllr Derrick Evans advised the meeting that he needed to go back to Shelagh Marshall to find another contact.

Paragraph 6, regarding the amendment to the grass cutting contract, the Clerk confirmed to the meeting that this had now been amended and sent out to the Contractor and we were now awaiting his quote for the extra work now required. Cllr Derrick Evans told the meeting that the contractor had now removed the dead tree and taken out the dead branches of the sycamore tree on Middle Green.

On page 3, paragraph 4, Cllr Carole Conroy told the meeting that nothing has been received in response to the email sent last month. Clerk to chase this matter with Area 5.

Page 3, paragraph 5, the Clerk confirmed that the hedge outside No 14 Skipton Road has now been cut back to boundary allowing people to use the footpath safely.

Page 3, paragraph 7, the hole on Low Green has now been filled in.

Page 3, paragraph 8, the parishioner who prepared the petition now came forward and presented this to the Parish Council, along with names of who had signed it. Cllr Carole Conroy referred the meeting to a copy of the Minutes dated 5 January 2015 when a parishioner first raised this issue and this paragraph was read out to the meeting:

“The parishioner told the meeting that the yellow signs placed at each end of the mill race on Dam side were of no use and that young children could not read these signs and therefore it was very dangerous. He also reported that the footpath alongside that area was in a terrible state.”

9. Item 6) Planting of more trees on Middle Green will be discussed later as this is No. 2 of the correspondence list.

5. Matters requested by councillors:

5.1 District Councillor Simon Myers: sent his apologies for tonight but an email advising that he has raised the question of the Hellifield Road site and canal bank/possible footpath with the Officers at CDC who are looking into the matter. He hopes to know more later in the month. Certainly the builders are supposed to pay for or undertake the Tow Path improvements up to the Higherlands Lock as part of their Planning Permission.

5.2 County Councillor Shelagh Marshall: advised the meeting that regarding the issue of parking on pavement problems on North Street, she has forwarded the email response she has received from PS Les Moorhouse who will report back to her and the Clerk as soon as possible.

There is however one Consultation out at the moment and that is the Joint and Wellbeing Strategy 2013-2018 and is the 2015 Update. NYCC is responsible for the production of this.

Cnty Cllr Shelagh Marshall stressed that not to ever feel that our responses to surveys are a waste of time. The link for this consultation information is www.northyorksgov.uk/article/.../Joint-strategic-needs-assessment.

Cllr Janet Sugden asked Cnty Cllr Shelagh Marshall if she could confirm that not cutting the grass verges is throughout the whole of NYCC. Cnty Cllr Shelagh Marshall confirmed that this was correct.

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 Public Participation

On Parishioner asked the meeting for an update on two matters he raised about six weeks ago. One of which was that although the lights, which were reported as out on the A65, are now working, the one down Sharphaw View is still out. The Clerk confirmed that these lights had all been reported at the same time but she would chase the contractor for an update.

Secondly the fly tipping in the Chew Lane Beck has still not been removed and now there is not only household waste but building materials and garden waste too. The Clerk to report the matter again to CDC.

6.2 Police Report

Neither email nor Officer present at the meeting.

6.3 NPWG Chairman's Report: Edward Bartle told the meeting that May and June had been busy and productive months for the Working Group. The Draft Neighbourhood Plan was finally published on the 9th May (on the PC website but also available in hard copy from the PC office) and although in draft form I think most people would agree that the document is extremely comprehensive and well put together, forming a very good foundation for the future development of Gargrave. I would like to add that this document is testament to the hard work, perseverance and determination of the working group together with our excellent consultants Kirkwells.

The highlight of May was the engagement event in the village hall on the 30th May and I take great pleasure in reporting that the event was a resounding success both in numbers attending and in feedback obtained from villagers both verbally and on comment forms.

The whole purpose of holding the engagement event was to gauge public opinion following publication of the Draft Neighbourhood Plan during the 6 week informal consultation period and I have no doubt that this was achieved.

Prior to the engagement day we had a routine GNPWG meeting on 22nd May in order to finalise details of the event (personnel, visual displays, designing comment forms, publicity and website)

Routine matters were also dealt with at this meeting including funding issues where we had been requested to return £2300 to Locality because it had not been spent in the allotted time frame. It was decided to return the money and at the same time apply for a new grant of £4000 to cover shortfall and expenses over the next six months. I am pleased to report that we have been successful in securing this additional funding and this has maintained financial viability of the project.

On the 27th May, several members of the group had a long awaited meeting with Highways to discuss Highway issues and how they may impact on future development in Gargrave. I am pleased to report that this meeting was useful and productive. Highways have gone away to consider all of the potential sites for development and they are due to report back to us with their findings within the next six weeks and in any case before the next draft of the Neighbourhood Plan is produced for the 6 week formal consultation with the village.

One area causing concern for our group is the site opposite anchor locks and its highway and pavement problems. The Parish Council are already making representations here.

Following the engagement event, we asked that if possible, all comment forms should be returned by the 15th June. We held a meeting on Wednesday 17th June to go through all of the forms returned and also any letters and e-mails etc. This was quite a long and laborious process and much tea was drunk but we finally managed it and by 9.30 pm we had a good idea of the village's preferences.

Having scored and tabulated all the results from the feedback forms, the next step was to hold a meeting with Kirkwells our consultants so that the results could be discussed and a sense of what the village was wanting and in particular what it wasn't wanting could be decided. This from our point of view is probably one of the most difficult tasks in formulating the Neighbourhood Plan because if we get it wrong it is most likely that the suggested plan will fail to pass the referendum and its back to the drawing board.

We discussed all of these issues at our last Neighbourhood Plan Group meeting on the 24th June and it will probably come as no surprise to learn that the final shortlist of sites to be incorporated into the Final Draft NP has still to be decided. Meetings are to be held in August with Kirkwells when all loose ends can be tied together resulting in the penultimate version of the Neighbourhood Plan, which will go out to formal consultation with the village for six weeks in September.

At this stage no doubt you may all be somewhat confused about formal consultation, informal consultation and referendums so I will try and map out a time scale for the future.

August/ September- Draft NP finalised and put to The Parish Council for approval
October 2015 formal consultation with the village for 6 weeks (under schedule 14 of the Neighbourhood Planning Regulations)

October 2015; residents feedback again considered, plan amended again and submitted to CDC. A consultation statement will be published alongside the amended submission of the Plan explaining how representations have been received and used to influence the content of the Plan.

November 2015; submitted Plan published for further 6 weeks public consultation by CDC under regulation 16 of the NP regulations.

January 2016 the Plan has to be submitted to an independent examination by a jointly appointed Examiner to consider whether the Plan meets basic conditions and also any outstanding objections.

Hopefully, only minor amendments will be needed at this stage and then the Plan can be subjected to a local referendum. A straight majority vote (50%+1 of turnout) of those on the Electoral Register will be required and then the Plan is made.

That's all I have to report this month. I'll be here again in August providing there is a Parish Council.

6.4. Trees on Verges along A65: Cllr Janet Turner told the meeting that Cllr Peter Ward had raised the question of who owned these trees. Cllr Janet Turner explained

that when we stopped being part of the old West Riding, they contacted the Parish Council and asked if we wanted any trees putting in and they paid at the time for the trees to be planted. When Systagenix needed a new entry to the factory, the Parish Council agreed for a few to be removed to allow for this new entry.

6.5 Update on “Keep Clear” painted sign on corner of Neville Road: it was agreed to diary this matter until July. Clerk to email PS Les Moorhouse for an update.

7. To consider the planning applications and decisions:

See attached list.

8. Financial matters:

8.1 To approve the accounts for payment.

INCOME

Honesty Box	232.34
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EXPENDITURE

Clerk’s Wage	298.93
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Toilet Cleaner’s Wage	417.22
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DD Village Hall	102.00
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PAYE	233.00
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Gledstone Gds Plants	11.96
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(War Memorial)

Dalestart Website	430.00
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JC Cowgill	966.00
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SG Ives	58.58
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Balances

Barclays Com a/c	38,654.16
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SBS	25,582.79
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Proposed by Cllr Derrick Evans and seconded by Cllr Carole Conroy, all in favour and accepted.

9. To consider the following new correspondence received and decide action where necessary:

See attached list.

Item 3 - Dog Bins, Cllr Janet Turner told the meeting that Mr Florentine CDC is the person who we buy the bins from when they are broken. CDC are prepared to empty the existing bins but will not empty any in new spots. All in favour of placing this matter on the budget for next year, following discussions with Mr Florentine when he attends the Parish Council Meeting later in the year. A letter in response will be sent to the Parishioner in the meantime.

Item 5 - PC Grant – it was agreed to forward the information onto Emma Davies.

Item 6 - Street Lighting – it was agreed to go ahead and get a price for a separate fuse box to enable the Swan Neck Light across from the Church to be repaired.

Item 8 a) - Damaged Sign – The Clerk to contact the Insurance Company to start the process of claiming for a new sign.

8c) 8d) Cllr Carole Conroy passed round details of vacancies on both the Standards Committee and the Craven Area Committee in case anyone was interested in applying.

Item 9 – Police – Road Safety – Speed Monitoring – this is ongoing but Clerk to diary until October to chase up if we have heard nothing back by then.

Item 10 – Clerk to respond to Hannah Galley with details of point of contact and email address so that information received can be forwarded onto all Parish Councillors when this is received.

Item 11 – White Rose courses available were read out to the meeting by Cllr Carole Conroy.

Item 12 YLCA Website information – Cllr Janet Turner asked for a vote. All in favour for access to website.

Chairman, Cllr Peter Ward asked for the Parish Council's views on an opening PVC window to be fitted into the office. A discussion then took place as to who should pay for a window to be fitted and whether it was necessary for this to be PVC. The matter of health and safety was raised, should there be a fire, as neither windows open. The Parish Council voted against this work but it was agreed that Cllr Alan Robinson have a look and give his opinion.

To notify the clerk of matters for inclusion on the Agenda of the next meeting.
Cnty Cllr Shelagh Marshall gave her apologies for the August meeting.

11. Date of next meeting:

This was confirmed as Monday 3 August 2015 at 7.15pm.

There being no other business the meeting closed at 9.30pm.